

# BONSOR 55+ SOCIETY

## BOARD OF DIRECTORS MEETING

HELD AT BONSOR CENTER

JANUARY 12, 2024

**In Attendance:**

Ernie Kashima, President

Albert Lam (Director)

Pat Couch (Director)

Brian Pound, Vice President

Mary Horton (Director)

Brenda Felker

Eugene Hamel, Treasurer

Elizabeth Revoczi (Director)

Kelli Tibbles (Staff),

Louise Kowalenko, Secretary

Karuna Nalliah, (Director)

**Regrets:**

**Attendance:**

There were 10 Directors in attendance. Therefore, the quorum requirement (½ of the Board of Directors being present) having been met and the meeting was declared able to proceed.

***“Before we start, I would like to take a moment to recognize we are on the ancestral and unceded homelands of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples, and to extend appreciation for the opportunity to hold a meeting on this shared territory.”***

1. The meeting was called to order by Ernie Kashima at 10:25 am.
2. Welcome to Guests: None
3. Agenda – Amendments and Approval

**MOTIONS** by Brian Pound to accept the Agenda. **Seconded** by Albert Lam. **Motion Carried**

4. Minutes of the Previous Meeting – Amendments and Approval

Amendments: New Business – Sox Box

**MOTION** by Mary Horton to donate \$200 towards the purchase of supplies for goody bags to be given to the Maywood Choir participants. **Seconded** by Ernie Kashima. **Motion Carried.**

TO:

**MOTION** by Mary Horton for the 55+ Society to donate \$200 towards the purchase of supplies for goody bags to be given to the Maywood Choir participants. **Seconded** by Ernie Kashima. **Motion Carried.**

**MOTION** by Brian Pound to accept the Minutes of November 2023 as amended. **Seconded** by Albert Lam. **Motion Carried**

5. Business Arising from the Previous Minutes

- a. Sox Box Update – Mary

Thank you to all members who contributed in the donation of socks, toques, gloves and/or cash to the 2023 Sox Box Drive. \$1,600 was collected for Maywood School. \$800 was given along with the clothing to Maywood School and the balance of \$800 will be distributed throughout the year. Thank you to Mary Horton for overseeing the Sox Box Drive. It was a tremendous success this year.

- b. In Camera – Ernie/Mary

6. Correspondence

Email dated January 9, 2024 from Mulberry Park outlining their commitment to supporting Bonsor 55+ Society in our community events through offering volunteers and contributing gift baskets for our events.

7. President's Report –

Welcome back to all Board members and hope they had a relaxing Christmas break. A lot of work is happening behind the scenes with regard to the upcoming AGM on February 23, 2024. Thank you to City Staff and Executive for organizing our AGM. A big thank you to Karuna Nalliah will be stepping down as a Director at the AGM. We need to recruit a few more Directors to the Board to help out with the large work

load. Please consider approaching any member from your Group(s) which you think would be able to contribute to this hard working Board.

#### 8. Treasurer's Report

Depreciation policy. Depreciation has been calculated based on declining balance method

- 10% for automotive - that depreciates half the cost in 10 years; the next quarter is depreciated in the next seven. The depreciation applied leaves more than \$20,000 for our 15-year old bus. The rate should be increased. The rate allowable for tax depreciation is 30% declining balance that would depreciate half the cost in 2.5 years. Because of the limited use, the value does not go down that fast. A rate of 12% to 15% (would depreciate half the cost in 6 or 5 years).

- 30% for furniture and equipment - that depreciates half the cost in 2.5 years. That rate is faster than the rate that would be allowed for income tax purposes - the maximum rate is 20%. (about 3.5 years to depreciate half). Propose that we reduce the depreciation on these assets from 30% to 20%.

**MOTION** by Eugene Hamel to increase the automotive depreciation rate from 10% to 15% and decrease the furniture and equipment rate from 30% to 20%. **Seconded** by Louise Kowalenko. **Motion Carried.**

-The November financial statements were circulated in early December. I prepared draft December financial statements; I am waiting for decisions on the above items and year-end group reports to complete the financial statements.

**MOTION** by Eugene Hamel to accept the Treasurer's Report of November 2023 as circulated. **Seconded** by Pat Couch. **Motion Carried**

#### 9. Staff Report – Given by Kelli Tibbles

Thank you to the Badminton event volunteers who help with the Holiday lunch, your support is always appreciated

Maywood school will be having two concerts in our lounge and we would love to have as many members as we can to support

- Tuesday, Feb. 13 1:15-1:45 pm
- Thursday, Feb. 22 1:15-1:45 pm

Come enjoy coffee and a cookie from the coffee bar was the kiddos have a small performance (coffee and cookies are an addition cost)

Valentines Brunch – Wednesday, Feb. 14 11:30-1 pm in the lounge – tickets to be purchased in advance

**MOTION** by Ernie Kashima to open a Rummy and Poker Group that does not include MahJong. **Seconded** by Mary Horton. **Motion Carried.**

#### 10. Sub-Committee Reports – No Group Reports for January are submitted due to AGM Group Reports being prepared.

#### 11. New Business

##### a. 55+ Audit – Ernie

Our last audit was conducted in 2017 and should be held this year.

**MOTION** by Ernie Kashima to begin the process for finding a financial group to perform a partial audit. **Seconded** by Louise Kowalenko, **Motion Carried.**

b. YGM requirements – Louise

There is some confusion as to when a Group is required to hold an YGM. Historically we have enforced the YGM requirement when a group membership exceeds 50 members. However, the number of group members does not reflect what is happening with the money. There are groups with smaller memberships that are collecting more than the \$10 contribution that are not accounting for their additional money by holding an YGM.

This matter is deferred to the March Board of Directors Meeting.

c. Dance Cash Prizes – Eugene

Lottery License - Correspondence from BC's Gaming Policy Enforcement Branch reminding us of documentation required for lottery winners (including 50/50).

"At the time of the draw(s), a list of winners must be completed, signed, and witnessed by at least two volunteers; one of whom is a board member of the organization, or a person authorized by the board. The list must contain the:

- Date and time of the draw.
- Record of each ticket stub or counterfoil drawn.
- Ticket serial number.
- Name, email/ mailing address and telephone number of the prize winner.

Winners are required to provide their signature before claiming prizes for gaming events projecting \$250,000 or more when the fair market value of a prize is greater than \$1,000 and all other raffles when the fair market value of a prize is greater than \$100."

This has not been done. We have not awarded any prize of \$100; most weekly draws are less than \$20; so winners don't need to sign. Nevertheless, Dance organizers do not believe winners would want to provide e-mail, telephone & mailing address; and propose to discontinue the 50/50 draw.

**MOTION** by Eugene Hamel to not apply for a Gaming License and to discontinue 50/50 raffles at any Bonsor 55+ Society events. **Seconded** by Louise Kowalenko. **Motion Carried.**

d. AGM – Annual Activity Group Reports – Louise

An email has been sent out to all Group Leaders requesting their Annual Group reports with samples of previous reports from previous years. Deadline for this Annual Group to be received by Louise is January 15<sup>th</sup>, 2024

e. AGM – Annual Financial Group Reports – Louise

An email has been sent out to all Group Leaders requesting their Annual Financial Group reports with sample formats for Form A,B,C,D and F. Deadline for this Annual Group to be received by Eugene is January 15<sup>th</sup>, 2024

f. AGM – planning and Board commitment – Ernie

Margaret Li will be standing for the Directors position on the Board. All existing Board of Directors except for Karuna Nalliah will be continuing for 2024.

AGM on February 23, 2024 will start at 10 am with the doors opening for light refreshments at 9:30.

g. Wine and Cheese Final Planning

Elvis will be in the building! The Wine and Cheese Event will be held on February 7, 2024 12 – 2 pm. This is a 55+ Society Members only event. There will be no cash bar. Price is \$20 per person not including taxes. Entrance fee includes one drink ticket and a second ticket will be offered. An updated email with attached poster will be sent to all Group Leaders will be sent out.

h. St. Patricks' Day Dinner Dance planning

This event will be held on Friday March 15, 2024 (5 – 9 pm). We are offering Advance booking Tables of 8 to be sold for MEMBERS ONLY SEATING at a greatly reduced price of \$240 taxes included.

The Table tickets will be offered for a 2 week period of January 22 – February 4, 2024 after which individual tickets will be sold. An email will be sent out to Group Leaders with a Table Attendee Form which requires Member Name, Membership Number, and Phone Number for each table attendee in order to secure the table. All forms must be submitted to the 55+ office with one cheque for \$240 and the Attendee Form **no later than February 4 at 3 pm**. The Attendee Form will also be available at the 55+ counter.

Individual Member tickets will be sold for \$35 and non-members tickets for \$45 **NOT including taxes**. All individual tickets will be available on the Activenet.

i. Rice Give Away

We have been contacted by a benevolent donor who wishes to give away a 2 lb. can of white rice with a \$50 Saveon Foods gift card to the first 500 Society members at a date to be determined by the Board. This offer has been available in many other municipalities and has now made its way to us. We are in discussion Violet Chan who is the President of the BC Cultural Diversity Association who made us aware of this opportunity and hope to proceed with this the first week of March.

**MOTION** by Brenda Felker to accept this donation of 2 lb cans of rice with a \$50 SaveOnFoods card for the first 500 Society Members to be held in the month of March 2024. **Seconded** by Albert Lam. **Motion Carried**.

j. Inventory/Insurance 2024

We need to create an inventory of assets owned. The financial statements report assets owned of about \$200,000. This seems to include the cost of assets acquired at any time in the past and has not been reduced for disposals (sales or scrap). The inventor records are from before the pre-pandemic. We need to canvas each of the groups to find out what assets they still have at today's prices to reflect

replacement cost. In addition to the financial statements, the asset list should be available for insurance purposes.

k. Photocopier

The copier/printer in the office needs to be replaced. A simpler printer /copier would suffice for our needs. We print fewer than 5000 pages (letter size paper) per year.

**MOTION** by Eugene Hamel to approve the purchase of a photocopies/printer up to the amount of \$600 including taxes at such time as needed. **Seconded** by Albert Lam. **Motion Carried.**

l. Social Line Dance

SLD will maintain their contract time slot of Friday 1 – 3 and Wednesday 1 – 5. As of May 1, 2024 they will be change to a drop-in program with all funds being deposited to the Society each operating day.

12. Dates to Remember.

EVENT	DATE	LOCATION	TIME
BOD meeting	Fri, Jan 12	Multi 3	10 am
YGM Choir	January TBD		
YGM Open Arts	February TBD		
YGM Badminton	February TBD		
Wine and Cheese Event	Wed, Feb 7	55+ Lounge	11:45 – 2 pm
BOD meeting	Fri, Feb 9	Multi 3	10 am
Maywood Choir	Tue, Feb 13	55+ Lounge	tbd
Valentine’s Pancake Brunch	Wed, Feb 14	55+ Lounge	11:30 – 1 pm
Maywood Choir	Thurs, Feb 13	55+ Lounge	tbd
Annual General Meeting	Fri, Feb 23	Bonsor Banquet Hall	TBD
BOD meeting	Fri, March 8	Multi 3	10 am
St Patricks’ Dinner Dance	Fri, March 15	Bonsor Banquet Hall	5 – 9 pm
BOD meeting	Fri, Apr 12	Multi 3	10 am
Volunteer Lunch	Thur, May 9	Bonsor Banquet Hall	
BOD meeting	Fri, May 10	Multi 3	10 am
YGM Karaoke	June TBD	Bonsor Multi 1/2	
YGM Social Line Dance	June TBD	Bonsor Multi 1/2	
Group Leaders Meeting	Wed, Jun 5	Bonsor Multi 1/2	

BOD meeting	Fri, June 14	Multi 3	10 am
BOD meeting <b>CANCELLED</b>	Fri, July 12	<b>NO MEETING IN JULY</b>	
BOD meeting	Fri, Aug 9	Multi 3	10 am
YGM Table Tennis	September TBD		
YGM Tennis	September TBD		
YGM Snooker	September TBD		
BOD meeting	Fri, Sep 13	Multi 3	10 am
Coffee Bar Brunch	Thur, Sep 26	TBD	
Active Aging Week	Oct 4 - 11	TBD	
BOD meeting	Fri, Oct 11	Multi 3	10 am
Fall Dinner Dance	Fri, Oct 18	Bonsor Banquet Hall	5-9pm
Big Boo	Oct 25	Bonsor Banquet Hall	
YGM Tai Chi Double Yang	November TBD		
BOD meeting	Fri, Nov 8	Multi 3	10 am
Christmas Luncheon	Wed, Dec 4	Bonsor Banquet Hall	11:45 – 2 pm
BOD Christmas Get-Together	Wed, Dec 4	Private home	7 pm
Christmas Pancake Breakfast	Fri, Dec 13		9– 10:30

13. Good and Welfare

14. Meeting adjourned.

*Ernie Kashima*

*Louise Kowalenko*

ERNIE KASHIMA, President

LOUISE KOWALENKO, Secretary

**BOARD OF DIRECTORS MINUTES CAN BE FOUND ON THE 55+ WEBSITE**