

BONSOR 55+ SOCIETY

BOARD OF DIRECTORS MEETING

MEETING HELD AT BONSOR CENTER

MAY 12, 2023

In Attendance:

Ernie Kashima, President

Albert Lam (Director)

Kelli Tibbles (Staff),

Brian Pound, Vice President

Mary Horton (Director)

Pat Couch (Director)

Eugene Hamel, Treasurer

Elizabeth Revoczi (Director)

Brenda Felker, (Director)

Karuna Nalliah, (Director)

Regrets: Louise Kowalenko, Secretary

Attendance:

There were 9 Directors in attendance. Therefore, the quorum requirement has been met and the meeting was declared able to proceed.

“Before we start, I would like to take a moment to recognize we are on the ancestral and unceded homelands of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples, and to extend appreciation for the opportunity to hold a meeting on this shared territory.”

1. The meeting was called to order by Ernie Kashima at 10:03 am.
2. Welcome to Guests: None.
3. Agenda – Amendments and Approval
ADD: f. iPad/Computer from Healthwatch
g. Lounge Usage

MOTION by Karuna Nalliah to accept the Agenda as amended. Seconded by Brian Pound. **Motion Carried**

4. Minutes of the Previous Meeting – Amendments and Approval

MOTION by Eugene Hamel to accept the Minutes of April 14, 2023 as circulated. **Seconded:** by Brian Pound.
Motion Carried

5. Business Arising from the Previous Minutes
 - a. Duplicate Bridge Players time slot – Monday 1:00-4:00
 - b. Volunteer Luncheon debrief – Mary Horton reported that the Volunteer Luncheon was a tremendous success with approximately 120 in attendance. All of the comments from the volunteers were very positive.
 - c. Criminal Records Check – Brenda Felker raised the concern that she feels we aren't required to do this. Kelli will look into and provide definitive answer from city at next meeting.
 - d. Bingo – deferred until next meeting.
 - e. Newsletter update – Brian Pound is working with the computer group and hopes to have a format in place and a fall newsletter to be released in September.
 - f. Service Pins – will be awarded for special recognition
6. Correspondence - None.
7. President's Report – Ernie Kashima thanked the Bonsor 55+ staff, the Volunteer Luncheon Organizing Committee, and all those who served at the event for making it a truly great get together.
 - a) The Bus Committee is once again researching the possibility of a new bus will be going to look at options late May, early June. Mary and Ernie have met with PARC/Mulberry who want to put a decal on the bus, and it was decided to wait until after an upcoming meeting with PROSPERA before responding back to them.

8. Treasurer's Report

MOTION by Brenda Felker to accept the Treasurer's Report of March/April 2023 as circulated. **Seconded:** Pat Couch. **Motion Carried**

- Eugene Hamel now has signing authority, and Ernie Kashima, Brian Pound, and Louise Kowalenko need to go to PROSPERA to update their signatures.
- Eugen Hamel will be moving to a new accounting software – GNU Cash, at the end of the month and we will no longer pay SAGE for access to their software.

MOTION by Eugene Hamel to change the amount of money needed in a group bank account before reporting is necessary from \$100 to \$1,000. **Seconded:** Mary Horton. **Motion Carried.**

9. Staff Report - Kyle Kuramoto will be moving to a new position in the main building. His hours will be filled by a combination of staff (Shelley, Martin, and Paolo) for the present time.

10. Sub-Committee Reports - No reports this month

11. New Business

- a) Group Leader's Manual – Ernie Kashima, Kelli Tibbles, and Kyle Kuramoto have worked to revamp the Group Leader's Manual. Input and consultation with other Bonsor members was also undertaken. The new Group Leader's Manual will be presented at the June 7 Group Leader's Meeting, and will be uploaded to the website for future reference.
- The Bus Group Use Policy, pages 14 & 15 of the Group Leader's Manual, were reviewed and approved at the meeting
 - A copy of the **GUIDELINES FOR PUBLIC PARTICIPATION IN THE PROVISION OF RECREATION FOR OLDER ADULTS** was distributed for review as this is referred to in the Group Leader Manual.
- b) Summer Coffee Bar hours, Board coffee, one time use of cups charge
- Coffee Bar hours in June, July, and August will be 11:30-2:30
 - Board members working on board business will be entitled to a free drink
 - There will be a 25 cent fee for anyone wishing a coffee cup, and a 50 cent fee for a cup of hot water
- c) Walk & Roll – this event, put on by Burnaby Neighborhood House, is happening Sunday, June 11th at 10:00 AM. Posters have been put up in the Center, and posted on the website for anyone who wishes to join
- d) Possible Bus Sponsorship – Mary Horton and Ernie Kashima will be meeting with PROSPERA about possible support for our bus purchase
- e) HealthWatch iPad and laptop – both of these items will be checked out by the computer club to see if they are still usable
- f) Lounge Usage – the noise from certain games has become excessive in the lounge and Kelli Tibbles will check with the City if it is possible to ban certain activities

12. Dates to remember.

Group Leaders Meeting – all directors asked to attend	Wed, June 7	Multi ½	12:00 pm
55+ Board of Directors Meeting	Friday, June 9	55+ Board Room	10:00 am
Summer BBQ	TBD	55+ Lounge	TBD
Anti-Aging Week	Oct 2 – 8	Bonsor Complex	All day
Coffee Bar Breakfast	Fall TBD		
Socks Box Donation Event	Nov 13 – Dec 6		
Christmas Luncheon	Thur, Dec 7		
Christmas Dinner Dance	TBD		
Wine and Cheese Event	Wed, Feb 7, 2024	55+ Lounge	TBD

13. Good and Welfare – Brenda Felker thanked Mary Horton and the Board for the beautiful card she received during her recent time away.

14. Meeting adjourned.

Ernie Kashima

ERNIE KASHIMA, President

BOARD OF DIRECTORS MINUTES CAN BE FOUND ON THE 55+ WEBSITE